

IEDA Section 3 Qualitative Efforts Checklist

Please review the following checklist of qualitative efforts that can be undertaken to comply with Section 3 if the labor hour benchmarks for Section 3 Workers (25% of a total project's hours) AND Targeted Section 3 Workers (5% of a total project's hours) are not anticipated to be met by the time of project closeout.

Check any applicable actions that were undertaken and **ATTACH** verifying documentation that these efforts were undertaken. See the following CPD Notice for more information:

<https://www.hud.gov/sites/dfiles/OCHCO/documents/2021-09cpdn.pdf>.

Outreach efforts to generate Section 3 job applicants

Direct, on-the-job training programs for Section 3 Workers (including apprenticeships)

Provided and/or connected residents with assistance in seeking employment, including drafting resumes, preparing for an interview, and connecting residents to job-placement services

Provided and/or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, and/or transportation

Assisted residents to apply for and/or attend community college or a four-year higher education institution

Assisted residents to apply for and/or attend a vocational/technical training program

Assisted residents with obtaining financial literacy training and/or financial coaching

Assisted residents with finding childcare

Provided or connected residents with supportive services that can provide direct services or referrals

Held a job fair

Indirect training of Section 3 Workers, including arranging, contracting, and/or paying for off-site training

Technical training of Section 3 Workers, including arranging, contracting, and/or paying for off-site training

Outreach efforts to identify and secure bids from Section 3 Business Concerns

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Providing technical assistance to Section 3 Business Concerns to help them understand the contracting process and help to bid on projects

Dividing contracts up into smaller jobs to facilitate participation from Section 3 Businesses

Provided bonding assistance, guaranties, or other efforts to support viable bids from Section 3 Businesses

Other (please describe below)