Annual Report Storytelling BEST PRACTICES & TIPS

BEST OF IOWA WEBINAR: MARCH 4, 2021

Presented by:

Drew Conrad, CEcD, Director of the Institute for Decision Making at UNI Christy Ryken, Director of Strategic Marketing Services at UNI



Current State of Key Employers

- Where are they at in the life cycle of their primary product/service?
 - Emerging, Growing, Maturing, Declining
- Are they innovating?
 - Have they introduced any new products/services/capabilities over the last three years?
 - Are they planning to introduce any new products/services/capabilities in the next two years?
- How is the stability of their ownership and management?
 - Has company ownership or management changed?
 - Do they have a succession plan in place?



Potential Opportunities to Focus On

- Any potential expansion opportunities?
 - Does the company have any plans to expand in the next three years?
 - > Total investment
 - ➤ Investments in equipment/technology and/or real estate
 - Number of jobs added / lost
 - Facility size increase



Potential Challenges to Focus On

- Any challenges?
 - Financial and COVID recovery
 - ➤ Any companies experiencing financial stress?
 - Any negative supply chain disruptions in past year or anticipated for upcoming year?
 - Will disruption slow or halt delivery of any products/services to customers?
 - What products/components/services are most disrupted or impacted?
 - Any customers slowing the delivery/acceptance of products/services that impact cash flow?



How Do We Compare to Iowa Statewide?

- Higher/lower percent of......
 - Growing/emerging and maturing/declining companies
 - Companies introducing new products/services
 - Expansions
- Similar or different types and level of challenges?



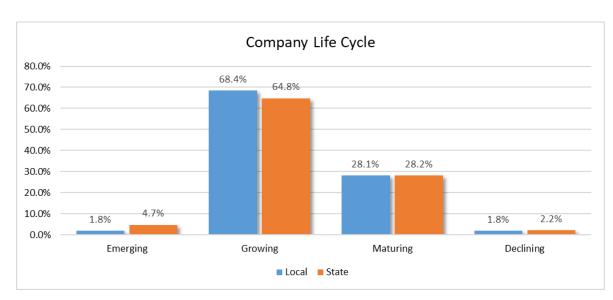
Visual Storytelling Tips

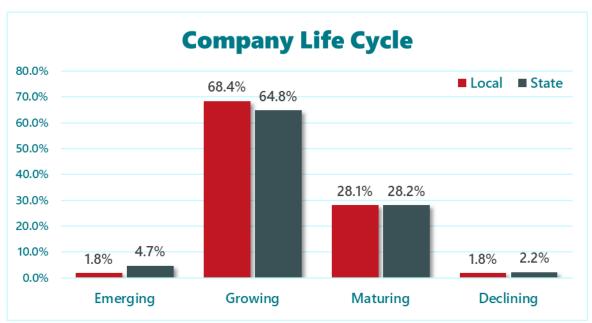
Incorporate visual elements like infographics, SmartArt & graphs whenever possible

- Use a design-friendly program like Adobe Suite programs or MS Publisher or PowerPoint
- Customize colors & fonts to match your organization's brand
- Convert graphs/tables to infographics where possible



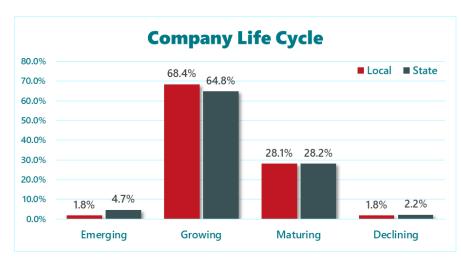
Graph Customization



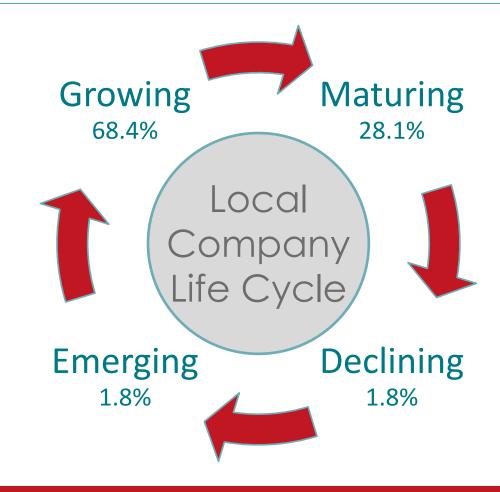




Infographic vs Graph/Table

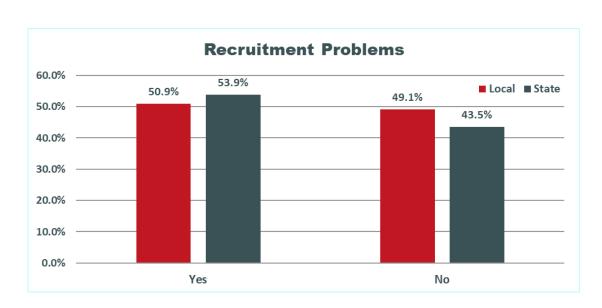


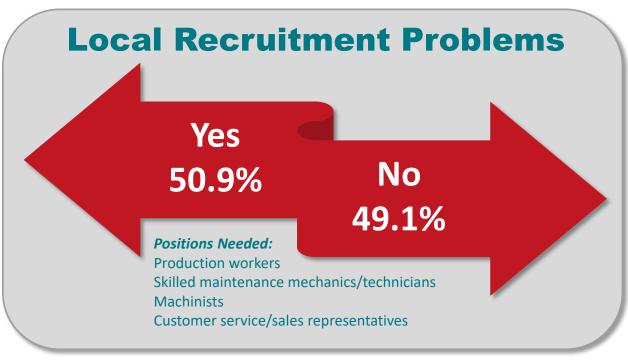
	Local	State
Emerging	1.8%	4.7%
Growing	68.4%	64.8%
Maturing	28.1%	28.2%
Declining	1.8%	2.2%





Infographic vs Graph





Contact Information

Drew Conrad: 319-273-6977 | Andrew.Conrad@uni.edu

Christy Ryken: 319-273-7314 | Christy.Ryken@uni.edu