



APPENDIX F

PROJECT PLAN AND SPEC BOOK CHECKLIST

A fillable PDF version of this form is available here:
iowaeconomicdevelopment.com/userdocs/programs/AppxF-ProjPlanAndSpecBookChecklistForm.pdf

CRITERION	PROJECT PLANS	PAGE #	SPEC BOOK	PAGE #	ARCHITECT/ DESIGNER INITIALS
1.1 Project Priorities Survey					
1.2 Charrettes and Coordination Meetings					
1.3 Documentation of Criteria in Plans and Specs					
1.4 Construction Management					
1.5 Health and Well-Being: Health Action Plan					
1.6 Resilient Communities: Multi-Hazard Risk Assessment					
1.7 Resilient Communities: Strengthening Cultural Resilience					
1.8 Resilient Structures:					
2.1 Sensitive Site Protection					
2.2 Connections to Existing Development and Infrastructure					
2.3-4 Compact Development					
2.5 Proximity to Services and Community Resources					
2.6-7 Preservation of and Access to Open Space					
2.8 Access to Transit					
2.9 Improving Connectivity to the Community					
2.10 Passive Solar Heating/Cooling					
2.11 Adaptive Reuse of Buildings					
2.12 Access to Fresh, Local Foods					
2.13 Advanced Certification: Site Planning, Design & Mgmt.					
2.14 Local Economic Development and Community Wealth					
2.15a Access to Broadband: Broadband Ready					
2.15b Access to Broadband: Connectivity					
3.1 Environmental Remediation					
3.2 Minimization of Disturbance During Staging & Construction					
3.3 Ecosystem Services/Landscape					
3.4 Surface Water Management					
3.5 Surface Water Management Channel Protection Volume					
3.6-7 Efficient Irrigation & Water Reuse					
4.1 Water-Conserving Fixtures					
4.2 Advanced Water Conservation					



CRITERION	PROJECT PLANS	PAGE #	SPEC BOOK	PAGE #	ARCHITECT/ DESIGNER INITIALS
4.3 Water Quality					
4.4 Monitoring Water Consumption and Leaks					
4.5 Efficient Plumbing Layout and Design					
4.6 Non-Potable Water Reuse					
4.7 Access to Potable Water During Emergencies					
5.1 Building Performance Requirements					
5.1a–d Building Performance Standards					
5.2a Moving to Zero Energy: Additional Reductions in Energy					
5.2b Moving to Zero Energy: Near Zero Certification					
5.3a Moving to Zero Energy: PV/Solar Hot Water Ready					
5.3b Moving to Zero Energy: Renewable Energy					
5.4 Achieving Zero Energy					
5.5a Moving to Zero Carbon: All-Electric Ready					
5.5b Moving to Zero Carbon: All Electric					
5.6 Sizing Heating and Cooling Equipment					
5.7 ENERGY STAR Appliances					
5.8 Lighting					
5.9 Resilient Energy Systems: Floodproofing					
5.10 Resilient Energy Systems: Critical Loads					
5.11 Electric Vehicle Charging					
5.12 Advanced Framing and Resilient Design					
6.1 Ingredient Transparency for Material Health					
6.2 Recycled Content and Ingredient Transparency					
6.3 Chemical Hazard Optimization					
6.4 Healthier Material Selection					
6.5 Environmentally Responsible Material Selection					
6.6 Bath, Kitchen, Laundry Services					
6.7 Regional Materials					
6.8 Managing Moisture: Foundations					
6.9 Managing Moisture: Roofing and Wall Systems					
6.10 Construction Waste Management					
6.11 Recycling Storage					
7.1 Radon					
7.2 Reduce Lead Hazards in Pre-1978 Buildings					
7.3 Combustion Equipment					
7.4 Garage Isolation					



CRITERION	PROJECT PLANS	PAGE #	SPEC BOOK	PAGE #	ARCHITECT/ DESIGNER INITIALS
7.5 Integrated Pest Management					
7.6 Smoke-Free Policy					
7.7 Ventilation					
7.8 Dehumidification					
7.9 Construction Pollution Management					
7.10 Noise Reduction					
7.11 Active Design: Promoting Physical Activity					
7.12 Beyond ADA: Universal Design					
7.13 Healing-Centered Design					
8.1 Building Operations & Maintenance Manual and Plan					
8.2 Emergency Management Manual					
8.3 Occupant Manual					
8.4 Walk-Throughs and Orientations to Property Operation					
8.5 Energy and Water Data Collection and Monitoring					